

Job Title: HR Manager

About the role: We are looking to hire an experienced HR Manager with 3-5 years of experience in HR Operations and Business Partnering. The candidate should have proven experience in working with key stakeholders in the group to develop best in class people related processes and practices.

Key Responsibilities:**Smooth running of HR operations:**

- Ensure that HR operations (e.g., payroll, PMS, budgeting, etc.) are run seamlessly - processes should be automated to the extent possible.
- Strengthen the organization by hiring the right talent and managing this talent so that a high performing team gets built; attrition should be controlled within reasonable limits.
- Ensure all HR compliances, labour laws, etc. are strictly adhered to.

Strategic HR initiatives/ Business Partnering:

- Coordinate with management in setting up a high-performance company culture and to design and implement HR strategies that support business objectives.
- Design and execute processes for talent development, employee engagement and performance management.
- Benchmark compensation and benefits processes so as to hire and retain best talent.
- Use data analytics in HR to provide people related insights to management.

Qualifications and Experience:

- MBA in HR with 3-5 years of experience.
- Has detailed understanding of labour laws and HR compliances.
- Should have run HR operations and processes for at least 3 years,
- Must be excellent in oral and written communication and should be very good in people related matters. Should have exceptional interpersonal and stakeholder management skills.

Location: Bangalore, with travel as required.